New York State Correctional Officers & Police Benevolent Association, Inc.

(888) 484-7279 20 Computer Drive West, Albany, NY 12205 (518) 427-1551 Fax: (518) 426-1635

**** DENOTES FIELDS THAT MUST BE COMPLETED ****

10/1/2024

Required Date(s)	Miles Driven ($0.67/mile)	Per Diem ($74 overnight)	Parking & Tolls	Telephone / Internet	Other (Attach Receipt)	**Required** Description of Activities (Starting point - Ending point - Purpose of travel)
Totals	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	

PLEASE PRINT CLEARLY

****ANY MISSING AND OR ILLEGIBLE INFORMATION MAY RESULT IN A DELAY IN PROCESSING YOUR REIMBURSEMENT****

****Name & Address (Street Address Required)**:**

****Employee / Member Signature ****	****Facility ****	Approved	**Reimbursement Total**	**$0.00**

***** By Signing you are acknowledging all of the information contained herein is true and accurate *****