



Corrections and Community Supervision

ANDREW M. CUOMO
Governor

ANTHONY J. ANNUCCI
Acting Commissioner

MEMORANDUM

To: Superintendent Bartlett, Willard Drug Treatment Campus
Superintendent Kubik, Lakeview Shock Incarceration Correctional Facility
Superintendent Rawson, Moriah Shock Incarceration Correctional Facility

From: Joseph F. Bellnier, Deputy Commissioner for Correctional Facilities

Date: April 18, 2017

Subject: Waiver Request- Directive #4936, "Search of DOCCS Employees"

Your request for a waiver of Directive #4936, "Search of DOCCS Employees," Section III,(C) is approved to allow correction officers who serve as Drill Instructors the opportunity to shower and prepare for the day utilizing the following:

- 1-Department-issued clear duffel bag
- 1-Clear personal hygiene bag (no larger than 6"X9")
- 1-Shampoo (travel size)
- 1-Soap/Body wash (travel size)
- 1-Deodorant (non-aerosol)
- 1-Towel (bath size)
- 1-Wash cloth
- 1-Hair dryer (by approved Gate Clearance; to be secured in locker)
- 1-Clothes hanger (plastic)
- PT Gear not included in Directive #3083, "Uniform/Equipment Issue and Appearance"
 - 1-Sweatshirt
 - 1-Sweatpants
 - 1-Shorts
 - 1-Sneakers
 - 1-Athletic supporter

This will provide approved staff the opportunity to perform their assigned duties as Drill Instructors, shower and dress for the day without having to sacrifice personal hygiene.

Any change to this waiver must be approved through my office.

cc: Patrick Griffin, Assistant Commissioner for Correctional Facilities
Sandra Amoia, Assistant Commissioner for Correctional Facilities
Daniel Martuscello Jr., Supervising Superintendent Coxsackie Correctional Facility
Harold Graham, Supervising Superintendent Auburn Correctional Facility
Stewart Eckert, Supervising Superintendent, Wende Correctional Facility