



**New York State Correctional Officers
& Police Benevolent Association, Inc.**
102 Hackett Boulevard - Albany, NY 12209
(518) 427-1551 www.nyscopba.org nyscopba@nyscopba.org
Federal Tax ID # 14-1802469



To: Sector Treasurer / Chief Sector Steward

From: Frank Gilbo, Treasurer

Re: 2019 Mileage Rate

Date: December 17, 2018

On December 14, 2018 the Internal Revenue Service announced that effective January 1, 2019 the Standard Mileage Rate will be .58 cents for each business mile driven.

In order to comply with the new rate, please update your expense vouchers. If you would like an updated form sent to you please contact the Accounting Department at (518) 427-1551 or email AccountingStaff@nyscopba.org.

For more details of 2019 Standard Mileage Rate visit www.irs.gov.

cc: Officials & Employees

Website



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(888) 484-7279 102 Hackett Blvd., Albany, NY 12209 (518) 427-1551 Fax: (518) 426-1635

**** DENOTES FIELDS THAT MUST BE COMPLETED ****

12/14/2018

Required Date(s)	Miles Driven (\$0.58/mile)	Per Diem (\$65/overnight)	Parking & Tolls	Telephone / Internet	Other (Attach Receipt)	**Required** Description of Activities (Starting point - Ending point - Purpose of travel)
Totals						

PLEASE PRINT CLEARLY

****ANY MISSING AND OR ILLEGIBLE INFORMATION MAY RESULT IN A DELAY IN PROCESSING YOUR REIMBURSEMENT****

****Name & Address (Street Address Required)**:**

_____	_____	_____	Reimbursement Total	
**Employee / Member Signature **	**Facility **	Approved		

***** By Signing you are acknowledging all of the information contained herein is true and accurate *****