



## Corrections and Community Supervision

ANDREW M. CUOMO  
Governor

ANTHONY J. ANNUCCI  
Acting Commissioner

### MEMORANDUM

**TO:** Superintendents  
**FROM:** John Morley, MD, Deputy Commissioner/Chief Medical Officer (*sent via outlook*)  
**DATE:** March 23, 2020  
**SUBJECT:** Staff and Contractor Screening

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Screening will be conducted by a Supervisor - Sergeant or above in a Correctional Facility.

Starting today, March 23, 2020 @ 3 p.m. all staff will be screened upon entering our facilities.

1. Have you been in close contact with a person who has been diagnosed with influenza, COVID-19, or displayed symptoms of influenza or COVID-19 in the last 72 hours?
2. Do you have or have you had within the last 48 hours a fever of greater than 100.4° Fahrenheit, or symptoms of a fever such as chills, muscle aches and/or weakness?
3. Has a member of your immediate family or co-habitant demonstrated symptoms of flu like illness or fever in the last 72 hours?

Anyone responding "yes" to any question above will have their temperature checked.

Employees can request that their temperature be checked.

Watch Commander can request an employee have their temperature checked if they appear feverish or ill.

If an employee or contractor, or anyone seeking access to the facility responds yes to any of these questions or has a temperature above 100.4 will require approval of the Watch Commander to enter the facility.

Anyone with a temperature above 100.4° F will be sent home and advised to contact their physician.

Anyone being denied entry related to this screening is advised to contact their physician. They should also consider contacting their local health department.

This applies to anyone who seeks entry by any entrance to a NYS DOCCS Correctional Facility. Contractors entering a facility through a vehicle gate will be screened by staff identified by the Superintendent. (Emergency vehicles are exempt.)